HONG KONG INSTITUTE OF MARKETING 香 港 市 務 學 會

ProM Experience & Achievements Assessment Form

HKIM Membership No:

A. Personal Particulars

Full Name: (to be printed on certificate) _____

Chinese Name: (to be printed on certificate) _____

Contact number: _____ Email: _____

B. ProM Certificate Collection

☐ I will collect my certificate in person

☐ Please send my certificate to me by local registered mail(HK$30 will be charged to your credit card).

Credit card no: _____ ☐VISA ☐Master Card

Name of Cardholder: _____ Expiry date: _____ (mm/yy)

Cardholder's signature: _____ Date: _____

C. Activities Record

Date	Description or Title of Course/ Activity	Organized by	Number of Hours to Claim
		Total:	

Note:

There are 8 Qualified CPD categories under HKIM's CPD scheme#:

1. Post Qualification Studies (35 hours)
2. Short Course (35 hours)
3. Language Training (35 hours)
4. Information Technology/ Internet (max 20 hours)
5. Talk/ seminars/ Workshops (max 20 hours)
6. Conferences/ Exhibitions (max 20 hours)
7. Committee Work (max 20 hours)
8. Private Study (max 8 hours)

Declaration

I understand it is a pre- requisite requirement for ProM designation holders to complete ate least 24 CPD hours each year in order to maintain the status for the following year.

I attest that all the information provided in this Members Record of Continuing Professional Development Activities is true and correct.

I understand that random checks will be conducted by the Institute in respect of this declaration and I agree to provide further supporting document when being requested by the Institute.

Signed: _____ Date _____